



Nancy Nix, CPA  
Butler County Treasurer

Butler County Treasurer's Office  
Government Services Center  
315 High Street, 10<sup>th</sup> Floor  
Hamilton, OH 45011

Phone: (513) 887-3181  
Fax: (513) 887-3172  
www.butlercountytreasurer.org

Please complete the Military Extension Application located on page 2 of this document and return it to the address listed above.

The following is information regarding the payment extension for military personnel:

**Ohio Revised Code section 323.122 allows an extension of time for payment of real estate and manufactured home taxes for members of the National Guard and reserve components of the U.S. Armed Forces that are called to active duty.**

**Qualifying property includes property:**

- owned by a member of the National Guard or a member of a reserve component of the U.S. Armed Forces that is called to active duty
- owned by the spouse of such a member
- owned jointly by such member and that member's spouse or dependent parent
- owned by a dependent parent of such a member who dies during such active duty

**Benefits for qualified property:**

- payment of taxes and assessments payable during the member's period of active duty and the six months following termination of that duty are delayed until the seventh month after the member's active duty ends
- if the extended taxes are escrowed with a mortgage payment, the taxpayer may request that monthly mortgage payments be reduced by the amount of escrowed taxes for the period of the military member's active duty

**Application Process:**

- an application must be completed by the member or by the member's spouse or dependent parent
- proof of eligibility must be provided with application (copy of military orders or other documentation)
- the applicant must notify the Treasurer's Office before the first day of the seventh month after the member's duty terminates to establish a payment schedule for the payment of the deferred taxes.

If you have further questions, please contact our office at (513) 887-3181 or click "Contact Us" on our website. On behalf of the entire Butler County Treasurer's Office, we offer our heartfelt thank you for your service to our great Nation.

Sincerely,

Nancy Nix  
Butler County Treasurer

# MILITARY EXTENSION APPLICATION FOR REAL ESTATE AND MANUFACTURED HOME TAXES

Military Member _____	Branch of Service _____
Activation Date _____ (attach copy of orders or other documentation)	
Unit Name/Address _____	
Supervisor's Name _____	Supervisor's Phone No. _____
Relationship to Applicant _____	Applicant's Phone No. _____

Applicant's Name (if dependent parent, submit evidence of support) \_\_\_\_\_  
"Dependent parent" - means "a parent who, at the time the member was activated, received from the member at least half of the dependent parent's support, including food, shelter, clothing, and medical and dental care."

Applicant's Address \_\_\_\_\_

Owners Name (on deed or title) \_\_\_\_\_

Property Address \_\_\_\_\_

Parcel/Registration Number \_\_\_\_\_

If taxes are escrowed-Mortgage Company Name \_\_\_\_\_

Mortgage Company Address \_\_\_\_\_

Loan Number \_\_\_\_\_

**THE APPLICANT HEREBY AGREES TO ENTER INTO A PAYMENT CONTRACT TO PAY ALL UNPAID REAL ESTATE OR MANUFACTURED HOME TAXES AND SPECIAL ASSESSMENTS ON THE ABOVE PROPERTY. UPON THE APPROVAL OF THIS APPLICATION AND THE FILING OF THE PAYMENT CONTRACT, ALL PENALTY AND INTEREST WILL BE WAIVED WHILE THE MILITARY MEMBER IS ON ACTIVE DUTY. THE APPLICANT MUST NOTIFY THE COUNTY TREASURER BEFORE THE FIRST DAY OF THE SEVENTH MONTH AFTER THE MEMBER'S DUTY TERMINATES TO ESTABLISH A PAYMENT SCHEDULE FOR THE PAYMENT OF THE DEFERRED TAXES. IF THE APPLICANT FAILS TO CONTACT THE COUNTY TREASURER BY THE REQUIRED TIME, ALL PENALTY AND INTEREST THAT HAD BEEN REMOVED DURING THE MEMBER'S ACTIVE DUTY, WILL BE DUE IN FULL ALONG WITH THE UNPAID TAXES. THE TREASURER WILL THEN NOTIFY THE COUNTY AUDITOR THAT THE CONTRACT IS VOID AND THE PROPERTY IS SUBJECT TO FORECLOSURE.**

I, \_\_\_\_\_, agreeing to the above terms, do hereby file this application for the  
(Signature of Applicant or Agent)

extension of time to pay my real estate or manufactured home taxes on the property listed above.

Office Use Only	_____ Approved _____ Disapproved	
Date Discharged	_____ (Required to submit discharge orders)	
Date Office Contacted	_____	
Total Delinquent Taxes	_____ ( ___ Real Estate ___ Manufactured Home)	