

# Payment Plan

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A Delinquent Tax Contract allows a taxpayer to make monthly payments on past due taxes while remaining current on upcoming tax bills.

Hard times can fall on any of us. If you are having financial problems and have not been able to pay your property taxes, please contact our office to see if you are eligible for a Delinquent Tax Contract.

**Nancy Nix, CPA**  
**Butler County Treasurer**



Nancy Nix, your Butler County Treasurer, is a CPA who has 14 years prior experience as a financial professional.

Throughout her career, Nancy has proven her ability to set tough goals and meet them, and work collaboratively to reach the best results for the community. She brings these skills to her important work as Butler County's banker – the safe keeper of taxes and investor of local funds.

**Website:** [butlercountytreasurer.org](http://butlercountytreasurer.org)

**Phone:** 513-887-3181, option 0

**Address:** Butler County Treasurer  
315 High St, 10<sup>th</sup> Fl  
Hamilton, OH 45011

**Nancy Nix, CPA**  
**Butler County Treasurer**

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## How it Works

- Ohio Revised Code sections 323.31 and 5721.25 outline eligibility requirements for a Delinquent Tax Contract with the County Treasurer, which enables a taxpayer to make monthly payments on past due taxes.
- A Delinquent Tax Contract is not valid until the property owner signs the agreement and pays the first monthly installment.
- The County Treasurer's office establishes the monthly payment amount.
- Remittance coupons are provided. You include a coupon with your payment each month.
- Payments can be mailed to our office, placed in the drop box located behind the Government Services Center, or made in person.
- We will mail you a receipt for each monthly payment. For your convenience, we will include a return envelope for your next installment.
- To ensure payments are applied correctly, we ask that you do not make payments through our website or telephone (IVR) system while you are under a Delinquent Tax Contract.

## How It Works (Continued)

- Monthly payments may be made at any time during the month they are due.
- A separate bill will be mailed semi-annually for current taxes. Per the Delinquent Tax Contract, current taxes must be paid in full on or before the due date on the tax bill.
- Late payment or non-payment of either the monthly payment or current taxes will render the Delinquent Tax Contract void.
- Interest is deferred as long as the terms of the contract are followed. If the agreement is voided the interest that has accrued will be added back in.
- The entire balance of tax may be paid off at any time without penalty.
- Owners of commercial and industrial properties and non-owner occupied residential homes may be eligible for a Delinquent Tax Contract at the discretion of the County Treasurer.
- Delinquent Tax Contracts are also available for owners of manufactured homes.

## How to Apply

- Call our office at 513-887-3181, option 0  
-or-
- Visit [butlercountytreasurer.org](http://butlercountytreasurer.org):
  - Under the blue **Quick Links** section, click **Payment Methods**.
  - Click **Payment Plan for Past Due Taxes**.
  - Complete and submit the online form.
  - A representative will call you to discuss your payment options.

211

### *A Community Service Organization*

- Dialing code 211 connects individuals and families in need with community agencies.
- 211 handles referrals for many different issues, such as financial needs, health resources, employment services, children and youth services, and mental health.
- This service is available 24 hours a day, 7 days a week.
- This is not a crisis hotline. In case of emergency, please call 911.