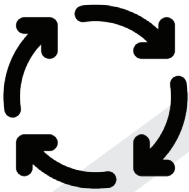


# Autopay

A convenient way  
to pay property  
taxes

A service that is free and secure



Pay your real estate taxes through an automatic withdrawal from your checking or savings account. You will still receive a tax bill, but you will no longer need to write and mail a check or stand in line to pay your taxes. There are two options: 1. Monthly, and 2. Semi-Annually

## 1. Monthly

1/6 of your estimated half year tax amount will be debited from your bank account on the 15th of each month for the first five months of the tax cycle. For the final payment of the tax cycle, the balance due will be debited on the due date reflected on your semi-annual tax bill.

### Payment Schedule

<u>First Half:</u>	<u>Second Half:</u>
1. September	1. March
2. October	2. April
3. November	3. May
4. December	4. June
5. January	5. July
6. Tax Due	6. Tax Due
Date	Date

## 2. Semi-Annually

Your half year taxes will be debited from your bank account on the due date reflected on your semi annual tax bill.

*First half taxes are typically due in mid to late February, and second half taxes are usually due in early August.*



We are here to serve and help you

If you have any questions you can visit our website or call Taxpayer Services at 513-887-3181  
bctreas@butlercounty.org

[ButlerCountyTreasurer.org](http://ButlerCountyTreasurer.org)



# How to Enroll

For quick and easy enrollment, please visit [butlercountytreasurer.org](http://butlercountytreasurer.org). under the blue [Quick Links](#) section, click **Payment Methods**. Click **Autopay** (Automatic Withdrawal). Complete and submit **Monthly Escrow Autopay Authorization** or **Semi-Annual Autopay Authorization**.

A separate authorization form is needed for each property.

## Need a Form?

If you need a form mailed to you, please call 513-887-3181, option 0, or send us a message using the **Contact Us** link on our website.

## Submit Form

- Hand delivered or mailed to our office.
- Place in the drop box for property taxes located behind the Government Services Center.

## Change Bank Account

To edit your banking information, please complete and submit the **Account Change Form** found on our website.

## Stop Autopay

To stop participating in Autopay, please complete and submit the **Stop Autopay Form** found on our website.

**Note:** All changes and form submissions must be received at least five days before the next scheduled debit.

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